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19 February 1969

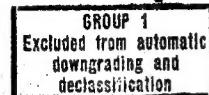
MEMORANDUM FOR: Chairman, Contract Review Board

SUBJECT : Possible Policy Study Areas

1. Just to provide a list of items we have discussed which the Contract Review Board might profitably study with a view to developing recommendations to the Director of Logistics --
 - a. Items identified in the [redacted] and in the subsequent evaluations of this report, as problem areas.
 - b. The desirability and usefulness of establishing and maintaining a single file on contractor performance.
 - c. Sole source policy.
 - d. Security practices associated with R&D contracting, and their relationship to other procurement activities.
 - e. Coordination of Agency activity with contractors who have contracts with more than one Agency component.
 - f. Potential sources of criticism, or unfavorable publicity against the Agency.
 - g. The relationship of R&D practices and activities supported by Agency and non-Agency funds, and possible alternative contracting arrangements.
 - h. The development of case studies, which could be used in indoctrinating new employees, typifying both desirable and undesirable practices in the areas of:

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-2-

- i) Definition of work and request for procurement.
- ii) Contractor selection and evaluation.
- iii) Selection of contract type.
- iv) Negotiation
- v) Monitoring and reporting on contract performance.
- vi) Actions on faulty or non-responsive performance.
- vii) Settlement

2. Implicit in most of the items above is the necessity for considerable work in selecting and gathering data which can adequately describe current practices or situations.

3. This list is far from exhaustive, but it may serve as a useful point of departure if there is any interest in having the Board conduct these types of activities.



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